

Covid 19 RETURN TO SCHOOL PROTOCOL – Kaleidoscope Bilingual School – September 2020

Dear Parents,

Through this document, you will find the detailed Kaleidoscope Return to School Protocol that will be implemented from September 1st 2020.

This document has been drawn up taking into account the "Reopening of Pre-School and Primary schools Health Protocol" published by the Ministry of National Education on June 22nd 2020 and in consultation with all Kaleidoscope members (Management Team, Kaleidoscope Staff and KPA (Kaleidoscope Parents Association) .

I would first like to let you know that our top priority is the safety and health of your children and all Kaleidoscope staff. It is therefore important that we all (staff, parents and children) abide by it together to implement it successfully.

Kaleidoscope- classes/organisation:

- The objective is to create "pods" where each class can work independently and safely without mixing with other classes in the school.

This protocol and this new organization have been thought through and developed with the objectives of limiting travel within the school as much as possible, respecting «gestes barrières» and preserving the health and safety of each and every one.

These measures can be reviewed if instructed by governmental reviews.

Covid 19 RETURN TO SCHOOL PROTOCOL – Kaleidoscope Bilingual School – September 2020

1 HEALTH AND SAFETY

On the day when your children return to school, each Teacher and Teaching Assistant will remind their groups of the “gestes barrières”, the need for social distancing and hand hygiene. We will review this as often as necessary in friendly activities in order to emphasise the importance of these health and safety routines.

1.1 Bring your child/ children to school only if the child is/ children are in good health and no member of his/her/ their family shows symptoms of fever, cough, etc. Let us all be extremely vigilant and aware that this is a collective responsibility which requires our highest consideration.

1.2 Temperature measurement

- Staff will check your child's/ children temperature before entering school.
- Parents must take their child's temperature before leaving for school. If the temperature exceeds 37.8 ° C Please do not bring your child to school.
- Temperature checks of children and staff before entering school. If this temperature exceeds 37.8 ° C, the child will not be allowed to get out of your vehicle and will therefore not be allowed to enter the class.

1.3 The school cannot provide any nursing service delivered by a health professional, a nurse or other.

1.4 Use of masks

- Wearing a mask is compulsory for all adults working with children if they are less than 1 metre away from them.
- Wearing a mask is not compulsory for pupils in Primary classes.
- Wearing a mask is not recommended for Pre-School students.
- If parents want their children to wear a mask, they must be able to provide it. Kaleidoscope is not able to provide masks for children, except in the event that a child presents symptoms (for more details see "*If a child has symptoms of fever and / or cough during the day*")

1.5 Each child must bring their own handkerchiefs and the box / sachet must remain in their school bag.

1.6 The staff members who will supervise the toilets will have disposable paper available to allow the children to dry their hands.

1.7 Cleaning / use of toilets

- Disinfection of toilets after each class use accompanied by a ventilation phase which will be carried out in all areas of the school.
- Use of toilets under the supervision of an adult
- PS/MS/GS use the toilets closest to motricity room
- CP/CP-CE1 use toilets opened to playground
- CE1/CE2/CM1/CM2 use toilets in extension building

Covid 19 RETURN TO SCHOOL PROTOCOL – Kaleidoscope Bilingual School – September 2020

- The pedal bins are emptied every day.
- The mattresses and sheets used for the PS nap are individually named and cleaned weekly.



1.8 «Gestes Barrières»



- All children will be regularly reminded of the “Gestes Barrières” and posters will be displayed within the school.
- Classes from CP to CM2 are equipped with antibacterial hand gel (hand sanitizer) in all the rooms and spaces used by staff and children. In addition, all water points will be equipped with disinfectant liquid soap.

Covid 19 RETURN TO SCHOOL PROTOCOL – Kaleidoscope Bilingual School – September 2020

- Classes from PS to GS: for safety reasons, children in these sections are not allowed to use antibacterial hand gel. Liquid soap (Detol-disinfectant type) and disinfectant wipes are therefore available at each water point in the school and in class.
- The toilets are equipped with disposable paper only. Cloth towels are no longer in use.
- Hand washing or antibacterial hand gel, for all students and staff:
 - Arriving at school
 - Whenever there is a change of space, if applicable
 - Before and after break times.
 - Before and after going to the toilet
 - After coughing, sneezing or blowing your nose
 - Before lunch
 - After lunch
 - Before returning home

1.9 If a child has symptoms of fever and cough or does not feel well during the day:

- The child will be isolated.
- A pediatric mask will be provided to him or her.
- The child will be taken to the Principal office.
- Parents will be called to come and pick up their child.
- The child will only be allowed to return to school after presentation of a medical certificate.
- If a screening test should be carried out and it turns out to be positive, the ARS will be contacted and we will take the necessary measures as advised.

2 Movement of parents or other adults in the school

- This will be prohibited from September 2020 until a treatment or vaccine is found.
- If a parent or visitor has to be welcomed into the school grounds, this will be done whilst respecting “gestes barrières” and physical distancing. Any visit will only be done by appointment.
- Deliveries: drivers must ring to inform of their presence. Management or another member of staff will go out to receive the delivery. Drivers will not have access to the school premises.

2.1 Fire Drill

- Staff have been trained in the event of a Fire Drill and will follow the protocol in place. This is available on request and can also be found online in the *Covid 19 Fire Drill section*.

3 SCHOOL ORGANIZATION

Covid 19 RETURN TO SCHOOL PROTOCOL – Kaleidoscope Bilingual School – September 2020

3.1 Classrooms Organization

Each group will have his dedicated classroom and the teachers (French and English) will swap.

3.2 Catering service

- The catering service will resume from September 2020.
- Each class will have 3 dedicated rows of tables, 1.5m apart from the other row and the children will be back to back to maintain social distancing.
- The exchange of food, water and cutlery will be prohibited.
- Movement in the canteen will be prohibited.
- Each tables and chairs will be disinfected after each class

3.3 Playtime

- Each group will have three 15-minute breaks . This will be done under the supervision of an adult and will take place either in the playground or in the parking space.
- These spaces will be clearly divided and there will be no class mixing.

3.4 Arrival and departure from school: Drive-Through (temperature check before leaving the car)

- Morning garderie : 7.35 to 8.15am
- School opening : 8.30 to 8.55am

3.5 Departure from school

- Maternelle: 4.15pm to 4.45pm
- Primary: 4.30pm to 5pm
- Afternoon Garderie will start at 5pm and gates will be shut until 5.45pm.
- Collecting children from garderie from 5.45pm to 6.15pm



Covid 19 RETURN TO SCHOOL PROTOCOL – Kaleidoscope Bilingual School – September 2020



3.6 Morning and afternoon garderie:

- Each term you will need to fill-in an electronic form (doodle type you can modify as required daily)
- Please provide a snack for your child for the evening.
- Children will be welcomed in a classroom (maximum 12 to 15 children) respecting 1.5m social distancing. The children will be given craft activities or homework help.
- No sharing of educational supplies will be allowed
- Extra-curricular activities (music and sport) will be provided by external suppliers as before in a dedicated space.
- No more pedibus due to staffing constraints

3. MOVEMENT IN SCHOOL

The movement of students will only take place 3 times a day:

- At the time of each of the 3 recesses.
- One group at a time
- No group will come across another group
- Only staff will be allowed to move to one of the school's two buildings
- All groups will leave their rooms using the doors that give to the back of the buildings, directly on the playground.

➤ **Pre-School**

Corridors are no longer used. We ask you to dress your children in such a way that they can be as independent as possible in managing their clothes and / or shoes.

- It is recommended that children no longer bring toys or cuddly toys to school (except for naps, cuddly toys will remain in their bag)